



**ICEFLO**

# Active Cutover

Course Synopsis



ICEFLO  
INTEGRATED CARE FOR FLO

# Course Synopsis



## Background

ICEFLO is a platform proven to deliver better, safer, cutover outcomes, protecting your brand, your reputation and your customers. Increases **Confidence**, Increases **Control**, Reduces **Risk** and Reduces **Cost**.

This document details the course content for the ICEFLO Active Cutover module for Training sessions available to users and stakeholders.

## Prerequisite Knowledge

We recommend that attendees attending the Active Cutover course have previously attended the ICEFLO Foundation course and ideally have some experience or knowledge about Cutover planning and execution. An appreciation of the time-critical nature of these implementations is useful.

## Typical Audience

The ICEFLO Active Cutover course is designed specifically for users who will be activating Runbooks. Completing this course will enable ICEFLO Users to manage Active Runbooks, carry out any relevant actions aligned with their role during a live cutover and confidently navigate to and understand in detail the data presented across the various Reports available.

## Duration and Delivery

1 hr 15 mins webinar with up to 20 attendees.

## Intended Outcomes

This course will enable ICEFLO Users to Activate Runbooks, carry out any relevant actions aligned with their role during a live Cutover and confidently navigate to appropriate Reports.

## Content

- **Runbook Activation and prerequisites**
- **Recap on Phases, Stages, Tasks**
- **Tasks**
  - **Activating and Completing**
  - **Dependencies (Editing)/ All Dependency types**
  - **Explicit Start Times**
  - **Task detail/Documents etc**
  - **Flags**
  - **Critical Path**
  - **Long running Tasks – Task Update panel and consequences**
  - **Task Download**
- **Reporting & Views**
- **Checkpoint Status & PIR Reports**
- **Managing Issues**
- **Events**
- **Q&A – 10 Mins**
- **How to access the Training Centre**
- **How to access ICEFLO Support**

**NB: A link to the relevant Assessment will be provided to anyone who attends an Active Cutover course and on successful completion will be invited to claim the relevant ICEFLO learner's badge.**